USI NW / Kibble & Prentice
Property & Casualty Division
Job Description
Position: Claims Consultant

General Description:

The individual in this position is responsible for Property and Casualty claim consulting, working with accounts to determine pre and post loss needs. This position will be responsible for claim management in the Regional Claims Team. Approximately 30% of this individual's job function may require them to be out of the office

Primary Duties and Responsibilities:

- Policy and contract review
- Participate in prospect and annual stewardship presentations
- Manage carrier claim servicing
- Claims Consulting on high severity losses
- Litigation management and coordination
- Conduct claim reviews on all lines of business
- Negotiate claim to resolution
- Identify and manage resource relationships
- Conduct third party administrator evaluation and selection for clients
- Active participant in claim strategy meetings

Supervision Received:

- Direct reporting to Claims Team Lead – Seattle, WA

Supervision Exercised:

- None

Qualifications:

- Four-year college degree or minimum of 10 years commercial insurance
- Intermediate knowledge of Excel and word programs
- Must hold Property & Casualty Insurance Agents license
- Strong working knowledge of Commercial and Workers Compensation insurance

Personal Qualities/Characteristics:

- Energetic with positive attitude
- Motivated and maintains focus and follow-through
- Professional image in action and appearance
- High level of integrity, projects credibility
- Ability to multitask in fast past sales environment